

Volunteer Application

PLEASE PRINT

Name _____ Birthdate _____ Age (if under 18) _____

Address _____

City _____ State _____ Zip _____

Phone _____ email _____

Emergency Contact _____

Phone _____ Relationship _____

Referred by _____

Job/Experience _____

Personal References: (These can be teachers, neighbors, employers, etc. who know you and your skills.)

Name _____ Phone _____

Name _____ Phone _____

I am available on: *please circle day(s)* M T W TH F S

I am available: In the morning In the afternoon

Do you have any health restrictions we should be aware of in making volunteer assignments? Yes No

If yes, please describe. _____

Do you have any office machine or computer experience? Yes No

If yes, please describe _____

Have you ever been convicted of a crime? Yes No

If yes, please describe _____

Do you speak any language(s) other than English? Yes No

If yes, please list. _____

If yes, are you able to serve as an interpreter? Yes No as a proofreader? Yes No

Please check and describe any skills in the following areas:

Music/Instrument _____

Art/Craft/Sewing _____

Construction/Repair/Painting _____

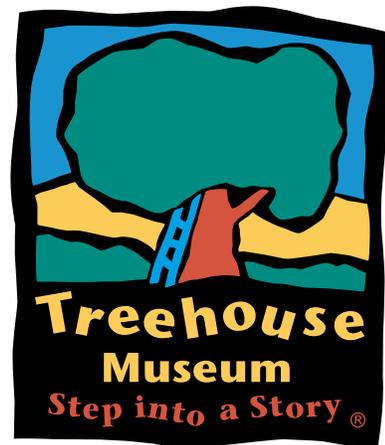
Drama/Storytelling _____

Sign Language _____

Ethnicity _____

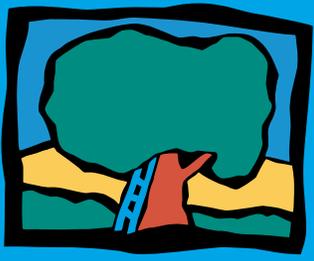
(This is optional. It will have no bearing on your status as a volunteer. It simply helps us with grant reporting.)

Name



Program _____ School _____
Interview _____ Orientation _____

FOR OFFICE USE ONLY



Treehouse Museum

Volunteer Statement of Agreement

347 22nd Street • Ogden, UT • 801-394-9663
www.treehousemuseum.org

Please read carefully.

This agreement by and between Treehouse Museum, hereinafter termed the Museum and _____, hereinafter termed the Volunteer, witnesses that the Volunteer agrees to work at the Museum without payment or compensation, during regular museum hours or at special events as a:

Friend Volunteer

If fulfilling a service requirement, please indicate the number of hours needed: _____

Volunteers generally serve between 5 and 20 hours. Tasks may include exhibit prep, special projects, cleaning projects and/or outdoor projects. Tasks are overseen and supervised by the Volunteer Mentor. Volunteers serve only when the Volunteer Mentor is on site, and as such, scheduling restrictions apply and advanced planning is necessary. More experienced volunteers may be asked to help with conducting activities directly with families on the Museum floor, including storytimes, Art Garden instruction, acting as an exhibit guide, usher, or door greeter.

TreeTeen Volunteer

If fulfilling a service requirement, please indicate the number of hours needed: _____

TreeTeen generally serve between 20 and 70 hours and are between 11 and 18 years of age. Tasks may include exhibit prep, special projects, cleaning projects and/or outdoor projects. Tasks are overseen and supervised by the Volunteer Mentor. Volunteers serve only when the Volunteer Mentor is on site, and as such, scheduling restrictions apply and advanced planning is necessary. More experienced volunteers may be asked to help with conducting activities directly with families on the Museum floor, including storytimes, Art Garden instruction, acting as an exhibit guide, usher, or door greeter. TreeTeens may help with special events and serve as costumed characters or conduct special games and activities in the Museum.

In a professional manner, the Volunteer agrees to:

- Follow the job assignments and accept supervision by Museum staff.
- Follow policies and procedures as outlined in the orientation process.
- Be reliable and committed, including accuracy in reporting hours (signing in/out), and advance notification of schedule changes or absences.
- Become familiar with exhibit use, calendars and information on upcoming events.
- Participate in training sessions, orientations, interviews, and evaluations as scheduled.
- Report problems to the Volunteer Mentor promptly.
- Dress in a neat and clean manner, wear a volunteer badge and apron, and abide by the Museum staff and volunteer dress code. A Volunteer represents the Museum, too, and visitors often assume volunteers are employees.
- Understand that irregular attendance, poor performance, failure to cooperate with policies, cursing or use of abusive language, drug or alcohol abuse, or theft will be interpreted as a volunteer's desire to immediately end their volunteering experience.

The Museum agrees to:

- Furnish job descriptions, training, direction, equipment, or supplies as needed.
- Evaluate performance as a Volunteer and offer feedback.
- Respect the Volunteer, his or her needs, and health concerns.

By signing this agreement the Volunteer expressly waves and hereby releases all persons connected with or affiliated with Treehouse Museum management from any and all liability to the Volunteer in connection the undersigned's volunteer activities for the Museum by virtue of the Volunteer's agreement with the Museum.

Volunteer's Signature / Signature of Parent or Legal Guardian (required if volunteer is under 18 years) also needed.

Date