



# Employment Application

TREEHOUSE  
CHILDREN'S  
MUSEUM  
347 22nd Street  
Ogden, UT 84401  
treehousemuseum.org

Date of Application \_\_\_\_\_

## Personal Information

Name (Last, First, Middle) \_\_\_\_\_

Email Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Can you provide proof of U. S. Citizenship? Yes  No

Are you 16 or over? Yes  No

Position(s) applying for \_\_\_\_\_

Referred by \_\_\_\_\_

Treehouse Museum is a drug and alcohol free work place. Because we work with children and the public we ask all potential employees to consent to a background check and, if hired, to sign a statement that they understand the policies of the Museum regarding drugs and alcohol and criminal activities.

I agree to a background check. Yes  No

Have you been convicted of a crime (other than traffic violations) or been imprisoned during the last seven years? A conviction will not necessarily bar you from employment. Yes  No

Explain. \_\_\_\_\_

Do you have any physical or mental disability that may limit your performance in the job you are applying for? Yes  No  If yes, what can be done to accomodate your limitation?

Name(s) of any friends or relatives that are employed by Treehouse. \_\_\_\_\_

List any special skills or abilities that might be valuable in the position for which you are applying. \_\_\_\_\_

What languages do you speak? \_\_\_\_\_

What musical instruments do you play? \_\_\_\_\_

## Education Record

Name of High School \_\_\_\_\_

City and State \_\_\_\_\_

Dates Attended \_\_\_\_\_ Diploma? Yes  No

Name of College/University \_\_\_\_\_

City and State \_\_\_\_\_

Dates Attended \_\_\_\_\_

Degrees or diplomas \_\_\_\_\_

Name of Trade or Technical School \_\_\_\_\_

City and State \_\_\_\_\_

Dates Attended \_\_\_\_\_

Degrees or diplomas \_\_\_\_\_

## Military Service

Branch of Service \_\_\_\_\_

Dates of Service \_\_\_\_\_

Duties/Special Training \_\_\_\_\_

**Applicant's Name** \_\_\_\_\_

**Employment History**

Begin with most recent employer. Attach additional sheets if needed. If you have no/few paid jobs, please list volunteer work.

1. Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
 Dates of Employment \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Beginning Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Your Position/Duties \_\_\_\_\_  
 Why did you leave? \_\_\_\_\_

2. Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
 Dates of Employment \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Beginning Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Your Position/Duties \_\_\_\_\_  
 Why did you leave? \_\_\_\_\_

3. Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
 Dates of Employment \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Beginning Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Your Position/Duties \_\_\_\_\_  
 Why did you leave? \_\_\_\_\_

**References**

Please list two professional references (either paid or volunteer positions) who can evaluate the quality of your work and have worked with or supervised you. Please make sure your references know that they may be contacted to provide information.

1. Name \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Relationship \_\_\_\_\_

2. Name \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Relationship \_\_\_\_\_

Please list one personal reference who can evaluate your character and talents and abilities (such as a teacher or neighbor).

Name \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Relationship \_\_\_\_\_



**THANK YOU FOR YOUR APPLICATION!**

*Treehouse staff will contact you if there is an opening for which you are qualified to interview. Applications remain on file for six months.*